



# CMCA<sup>®</sup>

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Certified Manager  
of Community Associations

*The only national certification program  
exclusively for managers of homeowner and  
condominium associations and cooperatives*

# Are you putting your most valuable asset in the hands of the most qualified professionals?

As a board member, trustee or volunteer leader working with your association or cooperative, you have fiduciary responsibilities that obligate you to make decisions that can have a profound financial and social impact on your community. Receiving professional and accurate advice and guidance on issues such as reserves, maintenance, insurance, budgets, governance, contracts, the law and rules enforcement can mean the difference between prosperity and disaster.

Many experts who work in these fields must earn degrees and pass tests to be certified. So why would a board risk hiring a professional who may not be qualified to look after their homes and their community?

## **WHY HIRE A CERTIFIED MANAGER OF COMMUNITY ASSOCIATIONS (CMCA)?**

To help ensure that you have the expert guidance needed to manage your community's assets most effectively, look for professionals with the Certified Manager of Community Associations (CMCA) certification. Administered by the National Board of Certification for Community Association Managers (NBC-CAM), the CMCA program helps ensure that your manager provides the best possible service to your association. If your manager holds the CMCA certification, he or she has made an investment in community management as a career.

## HOW MANAGERS EARN THE CMCA

The CMCA program is the only national certification program designed exclusively for condominium, cooperative and homeowner association managers.

The CMCA certification recognizes professionals who have demonstrated the fundamental knowledge needed to manage community associations. Managers with this certification have:

- Successfully completed a prerequisite course on community association management.
- Passed the CMCA Examination, administered by NBC-CAM.
- Committed to strict Standards of Professional Conduct.
- Agreed to comply with continuing education requirements.

## HOW TO FIND A CERTIFIED PROFESSIONAL

- Visit NBC-CAM's website at [www.nbccam.org/hiring](http://www.nbccam.org/hiring) and search for a CMCA in the Directory of Credentialed Professionals. From there, you can search the database for credentialed managers in your area.
- Call NBC-CAM at 866.779.CMCA or 703.836.6902 (M-F, 9-5 ET) and ask our customer care specialists to assist you in a search.
- During the hiring process, ask candidates if they hold a professional certification.
- Look for the certification letters CMCA behind the names of professionals whom you might hire.

# NBC-CAM

National Board of Certification  
for Community Association Managers

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